

PRIVACY POLICY (hereinafter - Policy)

1. Terms, definitions and general provisions

1.1. **Site** - www.belprodco.ru (hereinafter - the Site).

1.2. **Administration / Site owner** means Limited liability company «Belarusian Production Company» (Taxpayer Identification Number (INN) 6732009595, Primary State Registration Number (OGRN) 1116732000329, Legal address: 34 Ochakovskoe shosse, floor 6, bldg. XI, apt. 26 (part) Moscow 119530, Russian Federation).

1.3. **User** means an adult, legal individual who has access to the Site and has accepted this Agreement by providing the Administration with his personal data in the composition and amount requested by the Administration.

1.4. User personal information:

1.4.1. Personal information that the User provides about himself independently when sending an application, making a purchase, registering (creating an account) or in any other process of using the Site;

1.4.2. Data that is automatically transmitted by the Site when using the software installed on the User's device, including the IP address, information from cookies, information about the User's browser (or other program through which the Site is accessed), access time, the address of the requested page;

1.4.3. Data submitted to the Site in order to provide services and / or sell goods and / or provide other values for Site Users, in accordance with the activities of this resource:

- surname;
- name;
- patronymic;
- e-mail;
- phone number.

1.5. This Policy applies only to the Site. The Site Administration does not control and is not responsible for third party sites to which the User can click on the links available on the Site. On such sites, other personal information may be collected or requested from the User, as well as other actions may be performed.

1.6. Generally the Site does not verify the accuracy of the personal information provided by the Users and does not exercise control over their legal capacity. However, the Site assumes that the User provides reliable and sufficient personal information on the issues proposed in the forms of the Site, and keeps this information up to date.

2. Purposes of collection and processing of personal information of users

2.1. The Site collects and stores only those personal data that are necessary for providing services and / or goods sales and / or providing other values for the visitors of the Site.

2.2. The User's personal information can be used for the following purposes:

2.2.1. Communication with the User, including sending notifications, requests and information regarding the use of the Site, providing services, as well as processing requests and applications from the User.

3. Conditions for processing the User's personal information and its transfer to third parties

3.1. The Site stores the personal information of Users in accordance with the internal regulations of specific services.

3.2. With regard to the User's personal information, its confidentiality is maintained, except for cases of voluntary provision by the User of information about himself for general access to an unlimited number of persons.

3.3. The Site has the right to transfer the User's personal information to third parties in the following cases:

3.3.4. In order to ensure the possibility of protecting the rights and legitimate interests of the Site Administration or third parties in cases where the User violates the Site User Agreement.

3.3.5. When processing personal data of Users, the Site is guided by Federal Law No. 152-FZ "About personal data".

4. Modification of personal information by the User

4.1. The User can at any time change (update, supplement) the personal information or its part, as well as the parameters of its confidentiality, provided by him, by sending an application to the Site Administration in one of the following ways:

- by phone: +7 (4812) 33-94-00;
- by e-mail: info@belprodco.ru;
- through the feedback form located at: <https://belprodco.ru/contact/>.

4.2. The User can revoke his consent for processing of personal data at any time sending an application to the Site Administration in one of the following ways:

- by phone: +7 (4812) 33-94-00;
- by e-mail: info@belprodco.ru;
- through the feedback form located at: <https://belprodco.ru/contact/>.

5. Measures taken to protect the personal information of Users

5.1. The Site takes the necessary and sufficient organizational and technical measures to protect the User's personal information from unauthorized or accidental access, destruction, modification, blocking, copying, distribution, as well as from other illegal actions of third parties.

6. Change of Policy. Applicable legislation

6.1. The Site Administration has the right to make changes to this Policy. When making changes in the current edition, the date of the last update is indicated. The new version of the Policy comes into force from the moment it is posted, unless otherwise provided by the new version of the Policy. The current edition is always on the page at: <https://belprodco.ru/contact/>.

6.2. This Policy and the relationship between the Users and the Site arising in connection with the application of the Policy is subject to the law of the Russian Federation.

7. Feedback. Questions and suggestions

7.1. All suggestions or questions regarding this Policy should be directed in one of the following ways:

- by phone: +7 (4812) 33-94-00;
- by e-mail: info@belprodco.ru;
- through the feedback form located at: <https://belprodco.ru/contact/>.