

## **USER AGREEMENT (hereinafter - the Agreement)**

### **1. Terms and definitions**

1.1. **Site** - [www.belprodco.ru](http://www.belprodco.ru) (hereinafter - the Site).

1.2. **Administration / Site owner** means Limited liability company «Belarusian Production Company» (Taxpayer Identification Number (INN) 6732009595, Primary State Registration Number (OGRN) 1116732000329, Legal address: 34 Ochakovskoe shosse, floor 6, bldg. XI, apt. 26 (part) Moscow 119530, Russian Federation).

1.3. **User** means an adult, legal individual who has access to the Site and has accepted this Agreement by providing the Administration with his personal data in the composition and amount requested by the Administration.

1.4. **Personal data** means any information relating directly or indirectly to a specific or identifiable individual (subject of personal data). In this Agreement, the personal data of the User means, inter alia, the specified: surname, name, patronymic, mobile phone number, e-mail address, date of birth, information about the main identity document of the User, the date of its issue and the issuing authority, information about the place of residence, the User's accounts on social networks, information about the User's attitude to the products and / or services of the Administration and the use (purchase) of such products and services, as well as the information available to the Administration about the products and services purchased by the User, participation in promotions and other events held by the Administration.

1.5. **Processing of personal data** means any action or their combination, performed with the use of automation tools or without the use of such tools with personal data, including collection, recording, systematization, accumulation, storage, clarification (updating, modification), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, destruction of personal data.

1.6. **Provision of personal data** means actions aimed at disclosing personal data to a certain person or a certain circle of persons.

1.7. **Blocking of personal data** means a temporary suspension of the processing of personal data (unless the processing is necessary to clarify personal data).

1.8. **Destruction of personal data** means actions as a result of which it is impossible to restore the content of personal data in the information system of personal data and (or) as a result of which material carriers of personal data are destroyed.

1.9. **Depersonalization of personal data** means actions as a result of which it is impossible to determine, without the use of additional information, the belonging of personal data to a specific subject of personal data.

1.10. **Cookies** are text files with a small amount of information that are transferred to the browser and stored on the computer, mobile phone or other device of the User from which he visits the site. Cookies send information to the Site every time Users visit it. Cookies can be permanent - stored on the device until the User deletes them, or temporary - valid until the User closes the browser.

### **2. Subject of the Agreement**

2.1. The subject of this Agreement is to provide the User with access to the goods and / or services provided on the Site.

2.1.1. The Site provides the User with the following types of services (services):

- access to electronic content free of charge, with the right to view the content;
- access to the means of search and navigation of the Site;
- access to web forms of the Site;
- other types of services (services) sold on the pages of the Site.

2.1.2. This Agreement covers all existing (actually functioning) services (services) of the Site at the moment, as well as any subsequent modifications and additional services (services) appearing in the future.

2.2. Access to the Site is provided free of charge.

2.3. The use of materials and services of the Site is governed by the norms of the current legislation of the Russian Federation.

### **3. Rights and obligations of the parties**

#### **3.1. The Site Administration has the right to:**

3.1.1. Change the rules for using the Site, as well as change the content of the Site. Changes come into force from the moment the new version of the Agreement is published on the Site.

3.1.2. Carry out preventive and other work to ensure the Site performance without prior notice to the User.

3.1.3. Use Cookies technology.

#### **3.2. The User has the right:**

3.2.1. Use all the services available on the Site.

3.2.2. Ask any questions related to the goods and services of the Site:

- by phone: +7 (4812) 33-94-10;
- by e-mail: [info@belprodco.ru](mailto:info@belprodco.ru);
- through the feedback form located at: <https://belprodco.ru/contact/>.

3.2.3. Use the Site only for the purposes and in the manner provided for by the Agreement and not prohibited by the legislation of the Russian Federation.

#### **3.3. The User undertakes:**

3.3.1. On request of the Site Administration, provide additional information that is directly related to the services provided by the Site.

3.3.2. Respect the property and non-property rights of the Site Owner when using the Site.

3.3.3. Do not take actions that may be considered as disrupting the normal operation of the Site.

3.3.4. Do not distribute any confidential and protected by the legislation of the Russian Federation information about individuals or legal entities when using the Site.

3.3.5. Avoid any actions that may violate the confidentiality of information protected by the legislation of the Russian Federation.

3.3.6. Do not use the Site to disseminate advertising information, except with the consent of the Site Administration.

3.3.7. Do not use the services of the Site for the purpose of:

- violation of the rights of minors and (or) causing harm to them in any form;
- violation of the rights of minorities;
- presenting yourself to be another person or representative of the organization and (or) the community without sufficient rights, including the employees of the Site;
- false representation of the properties and characteristics of any goods and / or services posted on the Site;
- incorrect comparison of goods and / or services, as well as the formation of a negative attitude towards persons (not) using certain goods and / or services, or condemnation of such persons.

3.3.8. Ensure the accuracy of the information provided.

3.3.9. Ensure the safety of personal data from access by third parties.

#### **3.4. The User is prohibited from:**

3.4.1. Use any devices, programs, procedures, algorithms and methods, automatic devices or equivalent manual processes to access, acquire, copy or track the content of the Site.

3.4.2. Disrupt the proper functioning of the Site.

3.4.3. In any way to bypass the navigation structure of the Site to receive or attempt to obtain any information, documents or materials by any means that are not specifically provided by the services of the Site.

3.4.4. Unauthorized access to the functions of the Site, any other systems or networks related to this Site, as well as to any services offered on the Site.

3.4.5. Break the security or authentication system on the Site or in any network related to the Site.

3.4.6. Perform a reverse search, track or attempt to track any information about any other User of the Site.

3.4.7. Use the Site and its content for any purpose prohibited by the legislation of the Russian Federation, as well as incite to any illegal activity or other activity that violates the rights of the Site Owner or other persons.

#### **4. Use of the Site**

4.1. The Site and the content that is part of the Site is owned and operated by the Site Administration.

4.2. The content of the Site is protected by copyright, trademark law and other rights related to intellectual property, unfair competition law.

4.3. This Agreement applies to all additional terms and conditions for the purchase of goods and / or the provision of services provided on the Site.

4.4. The information posted on the Site should not be considered as a change to this Agreement.

4.5. The Site Administration has the right at any time without notifying the User to make changes to the list of goods and services offered on the Site, and (or) their prices.

## **5. Sites and content of third parties**

5.1. The Site may contain links to other sites on the Internet (third party sites). These third parties and their content are not checked by the Site Administration for compliance with certain requirements (reliability, completeness, legality, etc.). The Site Administration is not responsible for any information, materials posted on third party sites to which the User gains access using the services, including any opinions or statements expressed on third party sites, advertising, etc., as well as for the availability of such sites or content and the consequences of their use by the User.

5.2. A link (in any form) to any site, product, service, any information of a commercial or non-commercial nature posted on the Site is not an endorsement or recommendation of these products (services, activities) by the Site Administration, unless it is expressly indicated on the resources of the Site.

## **6. Responsibility**

6.1. Any losses that the User may incur in case of deliberate or reckless violation of any provision of this Agreement, as well as due to unauthorized access to the communications of another User, are not reimbursed by the Site Administration.

6.2. The Site Administration is not responsible for:

- delays or failures in the process of performing an operation caused by force majeure, as well as any case of malfunctions in telecommunications, computer, electrical and other related systems;
- actions of transfer systems, banks, payment systems and for delays associated with their work;
- proper functioning of the Site if the User does not have the necessary technical means to use it, and also does not bear any obligations to provide Users with such means;
- any damage or harm, including but not limited to, caused to the software and other property of the Site User as a result of access to the Site and its use, downloading documents, audio files, graphic images and any other information from the Site, and the Site Administration does not bear responsibility for any damage to the User's computer system and loss of data due to the action of computer viruses and other malicious programs.

## **7. Violation of the terms of the Agreement**

7.1. The Site Administration has the right to disclose information about the User if the current legislation of the Russian Federation requires or permits such disclosure.

7.2. The Site Administration has the right to terminate and (or) block access to the Site without prior notice to the User if the User has violated this Agreement or the terms of use of the Site contained in other documents, as well as in case of termination of the Site performance or due to a technical malfunction or problem.

7.3. The Site Administration is not liable to the User or third parties for the termination of access to the Site in case of violation by the User of any provision of this Agreement or other document containing the terms of use of the Site.

## **8. Dispute Resolution**

8.1. In case of any disagreement or dispute between the Parties to this Agreement, a compulsory condition before going to court is to submit a claim (a written proposal for a voluntary settlement of the dispute).

8.2. The recipient of the claim within 30 calendar days from the date of its receipt shall notify the applicant of the claim in writing about the results of the examination of the claim.

8.3. If it is impossible to resolve the dispute on a voluntary basis, any of the Parties has the right to apply to the court for the protection of their rights, which are granted to them by the current legislation of the Russian Federation.

## **9. Additional terms**

9.1. The Site Administration does not accept counter offers from the User regarding changes to this Agreement.

9.2. User reviews posted on the Site are not confidential information and can be used by the Site Administration without restrictions.